

**SPECIAL COUNCIL MEETING
THURSDAY, JULY 26, 2018
COUNCIL CHAMBERS
www.lackawannany.gov**

Special session of the Lackawanna City Council met in the Council Chambers, Council President Annette Iafallo presiding. The meeting was preceded by the Pledge of Allegiance led by Council President Annette Iafallo.

Meeting called to order

NB: Meeting being recorded

Roll Call: Council: Present: Noman, Leonard, Surdyke, Iafallo

Excused: Schultz

Dept. Heads: Present: Attorney, Comptroller, Public Works

Excused: Development, Public Safety, Recreation

Communications from the Council:

Special Meeting Attendance

1. To: City Council

I requested the Director of Development attend the Special Meeting of the Lackawanna City Council being held Thursday, July 26, 2018 at 1:30 p.m. in Council Chambers.

In addition, I requested that someone from Code Enforcement to attend as well. I have some questions that pertain to Code Enforcement issues that I would like updates on.

WILLIAM R LEONARD-3RD WARD COUNCIL MEMBER

Move by Iafallo seconded by Noman to receive and file

Yeas: Noman, Leonard, Surdyke, Iafallo

Carried 4-0

Communications from Department/Division Heads:

Standard Work Day Reporting

2. To: City Council

Attached for your review is the Standard Work Day reporting Resolution for Elected and Appointed Officials (Form RS 2417-A). The Form is utilized to establish the standard work day for each position within the City as required by the New York State and Local Retirement System. Please review and approve the attached schedule.

CAROLYN A NICOMETO-CITY COMPTROLLER

Moved by Surdyke seconded by Iafallo to approve Standard Work Day Reporting Resolution

Yeas: Noman, Leonard, Surdyke, Iafallo

Carried 4-0

Agreements Between City & Up State Tower, Co. LLC

3. To: City Council

Please put the attached agreements on the agenda for council approval. Thank you.
(Complete lease agreement on file with City Clerk)

ANTONIO SAVAGLIO-CITY ATTORNEY

Moved by Leonard seconded by Surdyke to **TABLE** pending additional information

Yeas: Noman, Leonard, Surdyke, Iafallo

Carried 4-0

Amend Business Registration-Temporary Certificate

4. To: City Council

I am asking your Honorable Body to direct the City Attorney to draft an ordinance amending Chapter 88 Businesses, Registrations of the City of Lackawanna Municipal Code.

I would like a provision added whereas any person applying for a Certificate of Business registration be issued a "temporary certificate" when they initially apply and pay for their permanent Certificate of Business Registration, which needs to go through an Application Procedure, as per section 88-5 of the Municipal Code.

By doing so, it will make the entire process much more efficient and will allow business applicants the ability to open immediately. With the current application process, applicants must wait to ultimately be approved by the City Council at a regular meeting or having a special meeting called to hear the issue. Depending on when the application was submitted and the time of year, there may be a substantial delay for approval, which may be harmful to the proposed business.

The "temporary certificate" shall be valid only through the time the application is submitted and in review and ends when formally put before the Council. The "temporary certificate" may be revoked at any time prior to official Council approval, if a known negative issue develops or becomes known.

The "temporary certificate" shall be issued at the sole discretion of the City Clerk's Office, but barring any known negative facts, shall be granted without prejudice.

I believe this new process will make the City appear to be more business friendly.

Thank you for your time and consideration with this matter.

JEFFREY P DEPASQUALE-CITY CLERK

Moved by Iafallo seconded by Leonard to approve request, Direct City Attorney to draft ordinance

Yeas: Noman, Leonard, Surdyke, Iafallo

Carried 4-0

Colton Avenue-No Parking

5. To: City Council

Please put the attached ordinance on the agenda for council approval. Thank you.

ANTONIO SAVAGLIO-CITY ATTORNEY

Moved by Iafallo seconded by Surdyke to **TABLE** pending additional information

Yeas: Noman, Leonard, Surdyke, Iafallo

Carried 4-0

Business Registrations:

(1) Joseph Maurino-1506 Abbott Road dba Stack Burger-Full Service Food

Moved by Iafallo seconded by Leonard to approve business registration

Yeas: Noman, Leonard, Surdyke, Iafallo

Carried 4-0

(2) Mahamet Minte-736 Ridge Road-dba Minte’s Karate Academy-Karate School

Moved by lafallo seconded by Leonard to approve business registration

Yeas: Noman, Leonard, Surdyke, lafallo

Carried 4-0

Adjournment:

Moved by lafallo seconded by all, meeting adjourned in memory of Norbert “Red” Brown

Yeas: Noman, Leonard, Surdyke, lafallo

Carried 4-0

Annette lafallo-Council President

Jeffrey P. DePasquale, City Clerk